



COLLECTION POLICY

Association Name: Shadow Oaks Townhomes Condominium Association

Our collection program is comprised of two parts. Both Part A (Full Service) and Part B (al la carte) are described below:

A. FULL SERVICE COLLECTION PROCESS INCLUDES ALL ITEMS LISTED IN PART C BELOW.

B. The optional services and associated fees are listed in part C below. Please indicate which services you would like your program to include. Please place an X in the boxes of the services you would like to include or check the box refusing all options. If this form is not completed and returned within thirty days of contract execution, full service will be provided by default.

<u>C. DATE SENT</u>	<u>SERVICE</u>	<u>COST PER TRANSACTION</u>
<input checked="" type="checkbox"/> 30-Days	Late Notice	Late & Collection Fees \$ 15.00
There will be a \$15.00 collection fee assessed to each delinquent homeowner's account for any account with an overdue balance of \$10.00 or more as of the _____ (cutoff date), as dictated by your documents.		
<input checked="" type="checkbox"/> 60-Days	Demand Letter	Late & Collection Fees \$ 15.00
<input checked="" type="checkbox"/> 90-Days	Title Search	\$110.00
	Intent to report to the credit bureau	
<input checked="" type="checkbox"/> 120-Days	Notification of credit bureau reporting	\$45.00
<input checked="" type="checkbox"/> 150-Days	Attorney notification of lien filing	\$ 170.00
<input checked="" type="checkbox"/> 180-Days	Intent to forward to the attorney	Late & Collection Fees \$ 15.00
<input checked="" type="checkbox"/> 210-Days	Forward to attorney (foreclosure)	\$ 47.50

I would like to refuse all optional services.

CONTACT BOARD BEFORE GOING TO FORECLOSURE CRT

(Before going to attorney office)

Alliance reserves the right to charge delinquent owners directly a one-time set up fee and a monthly servicing fee that option to enter into the associations recorded Payment Plan.

By signing below CHRISTOPHER R. THOMPSON, as an authorize agent for SHADOW OAKS HOMEOWNER ASSN accepts the above selected options to be performed by Alliance Association Management on behalf of the association named above.

Option A. Full Service
Option B. Partial

Christopher R. Thompson
Association Agent

27 DEC 2011
Date Signed

State of Texas

County of Travis

This instrument was acknowledge before me on December 28, 2011, by Christopher R. Thompson known to be the person whose name is subscribed to the foregoing instrument and acknowledged to that he/she executed the same for the same as his own act and for the purposes and consideration therein expressed.

[SEAL]



Aricella M. Ojeda
Notary Public Signature

PLEASE RETURN DOCUMENT TO:

Alliance Association Management
115 Wild Basin Rd. #308
Austin, TX 78746

FILED AND RECORDED

OFFICIAL PUBLIC RECORDS

Dana DeBeauvoir

Feb 02, 2012 12:37 PM

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CORTEZ: \$20.00

Dana DeBeauvoir, County Clerk

Travis County TEXAS