



NORTHWEST AUSTIN  
CIVIC ASSOCIATION

## **BOARD MEETING MINUTES**

**AUGUST 12, 2015 6:30PM**

**8012 MESA DR.**

**Attendees:** Stephannie Behrens, Stacey Brewer, Debra Danziger, Jen Despins, Cuatro Groos, Chris Hajdu, Carol Jones, Rebecca Leightman, Shannon Meroney, Miguel Romano, Ernie Saulmon, Joyce Statz, Robert Thomas

**Board Members not in Attendance:** Caroline Alexander, Kirk Ashy, Carol Dochen, Bridget Glaser, Matthew Grant, John Sepehri, Jack Skaggs

**Visitors: None.**

1. President, Joyce Statz called the meeting to order and noted that we did not have a quorum.
2. Joyce Statz discussed the quarterly goals for the organization, getting updates from Board members.
3. Joyce Statz asked if the board had reviewed the consent items and if board members had questions in that regard. Robert Thomas moved to approve the consent items, Stephannie Behrens seconded the motion. **Motion Passed Unanimously.**
4. Shannon Meroney gave the Ad Hoc Committee update. She indicated that the Balcones Civic Association will host an Austin Oaks PUD meeting which will be open to the public. Shannon moved to have NWACA promote the event, Stephannie Behrens seconded the motion. **Motion Passed Unanimously.**

Stephannie Behrens moved that NWACA participate in the Austin Oaks Four Corners meeting to prepare for the upcoming ZAP and Environmental Board meetings. Robert Thomas seconded the motion. **Motion Passed Unanimously.**

5. Joyce Statz led a discussion of Board Policy and Procedure Updates. The following procedure for acknowledging volunteer participation was adopted:

*When a NWACA member has made a request to participate on a NWACA committee by mail or email, the person responsible for handling incoming mail and/or email will respond to the member by mail or email acknowledging the member's request and will copy the chairperson/s*

*for the committee for which participation was requested. The committee chair needs to respond to the request of the volunteer.*

Other proposed changes regarding addition of language regarding non-discrimination, duties of the executive committee, executive session, and archival of email were discussed and tabled for further investigation.

6. Stacey Brewer discussed the Board of Directors Office nomination process. Stacey Brewer presented non-substantive changes to the general nomination process. Robert Thomas moved to approve the changes. Miguel Romano seconded the motion. **Motion Passed Unanimously.**
7. Meeting adjourned at 8:56PM.