(Sample letter for neighbors – tailor as you see fit)

Dear neighbor,

NWACA has recently started a Neighborhood Watch program, to help neighbors prevent crime throughout the entire neighborhood area. As part of this program, block captains in NWACA

* help keep an eye and ear out for suspicious activities or possible dangers in the neighborhood
* contact the police about concerns
* disseminate information to neighbors

I have volunteered to be the block captain for our block and I would like to create an e-mail list of all the people on our block, so that I can relay information to you, and we can all be better aware of happenings on our street.

Please either e-mail me with the best way to reach you, or return the bottom portion of this page to my house. This information is intended to be shared with other neighbors, so that we can all watch out for each other’s houses during the day. You are not required to share it.

In the future I will be receiving information about crimes in our neighborhood, safety tips, and other pertinent information about our neighborhood which I will pass on to you.

Thanks so much,

Your name here

your address here

Phone: phone number here

Email: e-mail address here

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_ Cell Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_ E-Mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Best way to reach me \_\_\_\_\_phone \_\_\_\_e-mail

I am home during the day: ­­\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ Prefer not to answer

I am okay with my email address being shared with the neighbors on our street. ­\_\_\_ yes \_\_\_ no

I am interested in being an alternate block captain. \_\_\_ yes \_\_\_ no

Current Concerns or anything else you want to tell me: